

Memorandum of Agreement
for the Columbia County High School Graduation Initiative
Credit Recovery and Instructional Extension Plan
(7th Period, Second Semester, 2007)

Columbia County Family Connection considers collaboration with the Columbia County school system to be a vital part of its mission to serve the children and families of this county. One of our goals is to provide assistance to improve the high school graduation rate. With funding from the Department of Human Resources and in cooperation with the Columbia County school system, we propose to offer supplemental services to the school system for credit recovery classes to be held after regular school hours at all four high schools. To that end, we have prepared a statement of responsibility for both parties to ensure a successful outcome for the Credit Recovery and Instructional Extension programs at each school. This program is to begin January 2007 and conclude May 2007.

Each high school will:

- Offer 2 to 4 classes of Instructional Extension/7th period during the second semester to equal 75 hours of instruction.
- Pay teachers the state hourly rate by the Instructional Extension grant (all normal deductions).
- Each high school will waive the \$75 fee usually associated with these classes.
- Provide access to student data within the FERPA guidelines and work closely with the Columbia County Family Connection Liaison to ensure all requirements of the DHR grant are met.

Columbia County Family Connection will:

- Pay for transportation for students enrolled in these classes. The buses will drop students off to convenient drop off points in each community (not door to door service).
- Pay teachers an additional amount equal to the Columbia County Supplement (approximately \$200 to \$300 per teacher). This supplement will be run through the CCBOE payroll (all normal deductions).
- Provide a “Pay for Performance” incentive stipend for teachers based on the passing of the course (FICA held, but not teacher retirement). If at least 70% of the students pass the course, an additional \$200 will be paid to the teacher by the DHR grant. If at least 80% of the students pass the course, an additional \$300 will be paid to the teacher from the DHR grant. The state end-of-course test (EOCT) or other system-developed final exam will count 15% of the student’s final grade.

- Provide a facilitator to work with the graduation coaches and classroom teachers to ensure all requirements of the grant are met. The facilitator will be responsible for the grant paperwork.
- Provide snacks for students in these classes.
- Provide a \$50 gift card to students who complete and pass the class.
- All of these expenses are not to exceed \$60,000.

This agreement is entered into on _____, 2007 by
date

CCBOE Board Chair/Superintendent

CCFC Executive Director