

ADMISSION OF TRANSFER STUDENTSDate: July 27, 2004

A transferring student applying for admission to a grade higher than sixth grade shall as a prerequisite to admission present a certified copy of his/her academic transcript and disciplinary record from the school previously attended.

Per O.C.G.A. 15-11-80, within 30 days of any proceeding in which a child is adjudicated delinquent for a second or subsequent time or any adjudicatory proceeding involving a designated felony, the court shall provide written notice to the school superintendent or his or her designee of the school in which such child is enrolled or, if the information is known, of the school in which such child plans to be enrolled at a future date. Such notice shall include the specific delinquent act or designated felony act that such child committed.

Further, it shall be the responsibility of the superintendent or designee to ensure monthly contact is made with local law enforcement and/or court officials concerning any and all school-aged adjudicated youth within their jurisdictions.

Any student that has been charged, indicted, or convicted of a felony offense will have the status of his/her enrollment in the Columbia County School System reviewed by the Superintendent of Schools and the Associate and Assistant Superintendents of Student Support.

Any student found to be included on the sexually violent offender registry as established by Official Code of Georgia annotated O.C.G.A. 42-1-12, shall not be allowed enrollment in the Columbia County School System. However, the student may be afforded the option to attend the Columbia County School System Alternative School if so ordered by the judicial court system.

Conditional Admission

A transferring student may be admitted on a conditional basis if he/she or his/her parent or legal guardian executes a document providing the name and address of the school last attended and authorizing the release of all academic and disciplinary records to the school administration. The release document must disclose whether or not the student has ever been found guilty of the commission of a designated felony act as defined in O.C.G.A. 15-11-37, and if so the date of such adjudication, the offense committed, the jurisdiction in which such adjudication was made, and the sentence imposed.

Upon receipt of the records from the school previously attended, the school administration shall notify the parent or guardian of such receipt, and they may within 10 days request a copy of the records. The parent or guardian may request and be entitled to a hearing before the principal of the school or designee for the purpose of challenging the content of the records.

If a student so conditionally admitted is found to be ineligible for enrollment under existing board policies, he/she shall be dismissed from enrollment until such time as he/she becomes eligible.

Transfer Students Found To Be In Good Standing

No student transferring from another school or school system shall be finally admitted to the Columbia County Schools unless or until such student presents records showing that he/she was in good standing with that school or school system when last enrolled. A principal of a school in the Columbia County School System may satisfy this requirement through oral communication with the school district last attended, and admit the student upon receiving verbal assurances that he/she is in good standing, not under suspension or expulsion, and that necessary records are forthcoming.

No student shall be admitted who comes from another school system during a period when suspension or expulsion from that school system is still in effect. If the student still has time remaining under suspension or expulsion before being eligible to return to the school previously attended, the student will not be eligible for admission to any school in this school system until the expiration of the suspension or expulsion period.

If any student seeking admission to the Columbia County School System from another system states in writing any good and sufficient grounds showing why this policy should not apply to him/her, a due process hearing will be provided before either the principal of the school to which admission is sought, or before some tribunal constituted by the Superintendent or his designated representative, to consist of not more than three (3) members of the administrative staff.

In any case where a student seeks to transfer from another system from which the student has been permanently expelled, such student may likewise file a written statement of reasons for his/her expulsion from the other system, and a due process hearing as provided above will be conducted to resolve the question of eligibility for admission.

If it is determined from any source that a student has committed a felony act, the school principal **will immediately inform the superintendent's office. The school principal will then**

inform all teachers to whom the student is assigned that they may review, but keep confidential, the information in the student's file received from other schools or from the juvenile courts.

LEGAL REF.: O.C.G.A. 20-2-293, as amended, 1987; 20-2-290, as amended, 1987; 20-2-670; 20-2-671; 20-2-690.1 (Supp.); 20-2-751 et seq.; 20-2-752

STATE REF.: Georgia Board of Education Rule 160-5-1.15

CROSS REFERENCE: CCBOE POLICY JBC(1)

PROCEDURE: NO

ADOPTED: 03/24/98

REVISED: 08/10/99

Columbia County Board of Education