

**TEXTBOOK/INSTRUCTIONAL MATERIALS
SELECTION AND RECOMMENDATION**DATE: January 14, 2003

The Columbia County Board of Education shall provide a current high quality text/instructional material for each student enrolled in each course of study in which text/instructional materials are required.

The Columbia County School System shall update annually and have on file in the superintendent's office an implementation plan for the adoption of textbooks/instructional materials which is based upon, but not limited to, the most recent state recommendation for the given subject area(s).

The Columbia County Board of Education will annually appoint a text/instructional material adoption and Curriculum Revision Committee with representation from all schools within the system.

The Columbia County Board of Education shall implement the adoption of text/instructional materials not later than 18 months from the effective date of the state adoption in any subject; however, Columbia County schools may continue to use an adopted series, provided that any new text/instructional materials purchased subsequent to the state adoption are purchased from the most recent listing. The effective date of the adoption is January 1 following each adoption by the State Board.

The Columbia County Board of Education shall identify and approve courses that do not require text/instructional materials;

Purchase of textbooks shall be administered centrally through the Department of Curriculum Services; and

The principal of each school is responsible to see that sufficient textbooks are issued to all students in that school.

Text/instructional materials are defined as the systematically designed materials in any medium, print or non-print, that constitute(s) the principle source of study for or that directly enhances the instruction of a state funded course.

PROCEDURE: YES

ADOPTED: 1/8/85

REVISED: 12/13/88, 4/13/99, 8/10/99

Columbia County Board of Education