

SABBATICAL LEAVE

Date: August 10, 1999

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The Board of Education is committed to providing opportunities for professional personnel to enhance their level of educational preparation. A professional leave of absence may be granted to certified personnel under the following conditions:

- A. Applicant must submit a written request to the Superintendent of Schools stating the nature of the sabbatical leave and the time involved.
- B. Sabbatical leave will not be granted for a time less than one semester nor more than one year.
- C. Sabbatical leave is approved for the expressed purposes of improving professional competence or broadening experiences in special subject areas.
- D. While on leave, an employee shall not engage in remunerative work except with approval of the Superintendent. Scholarships, fellowships and assistantships are exempt from the provision.
- E. Unless justified by illness, incapacity, or Board approval, failure to devote the entire period of leave to the purpose for which leave was granted shall constitute grounds for forfeiture of re-employment rights as provided by the policy.
- F. Upon expiration of sabbatical leave and upon presentation of evidence to the Superintendent showing compliance with the conditions of the leave, the teacher shall be offered the first available position for which he/she is certified to teach. The Board shall have met its re-employment obligation upon offering the first available position in the certified area.
- G. All personnel benefits accrued, including seniority, will be retained during sabbatical leave unless the person concerned shall have accepted other employment.

PROCEDURE: NO

ADOPTED: 1/8/85

REVISED: 5/10/88, 10/01/97