

BOARD POLICY

Descriptive Code: GBO

RESIGNATION OF PROFESSIONAL PERSONNEL

Date: August 26, 2008

Professional personnel who **wish** to resign from the Columbia County School System and request a release from the contract of employment shall submit a letter of request specifying the date and reason for the resignation to the principal **or immediate supervisor**. In cases where the principal **or supervisor** feels the circumstances of the resignation warrant consideration and will not impose a hardship to students or **the** school system, **he or she** may recommend approval **of the request** to the Superintendent of Schools. The recommendation of **the Superintendent for approval by the** Board will be contingent upon the contracted employee honoring the contract until such time as a satisfactory replacement is found or until a mutually agreeable date of release is accepted.

Employees who fail to honor the contract of employment will be referred to the Professional Standards Commission for appropriate action.

O.C.G.A., 20-2-211, 20-2-942.

PROCEDURE: YES (8/13/02)

ADOPTED: April 27, 1999

REVISED: 8/10/99, 8/13/02

Columbia County Board of Education