

BOARD POLICY

Descriptive Code: GBBA
[Formerly named GBBA(1)]

**QUALIFICATIONS AND DUTIES
PROFESSIONAL PERSONNEL**

Date: February 12, 2008

Professional employees of the Columbia County Board of Education are required to hold valid, in-field teaching certificates in the area of job assignment except as specifically approved by the Board of Education. It is the responsibility of each employee to complete all requirements to earn the required certificate. It is also the responsibility of the employee to apply for the certificate and complete all requirements to keep the required certificate valid.

The Columbia County Board of Education has the power and duty to make rules governing the schools which includes the qualifications and duties of professional personnel. Certain district administrative positions require the employee to hold the appropriate valid in-field teaching certificate as required by Georgia Public School Standards and other positions do not. Administrative positions, which do not require state certification, will not be afforded fair dismissal privileges and will be employed on a year-to-year basis as recommended by the Superintendent of Schools and approved by the Board of Education. Job descriptions for all professional personnel shall be maintained by the Superintendent of Schools. The job description of each position will detail the requirements for certification and experience necessary for the position. Due to special circumstances and program requirements, it may be necessary from time to time to require additional qualifications or duties for specific categories of employees.

In order to qualify for middle school program funding, personnel assigned to the middle school must meet certification guidelines as mandated by the Georgia Department of Education.

The Columbia County Board of Education recognizes the National Board of Professional Teaching Standards as outlined in the Georgia Law O.C.G.A. § 20-2-212.2 and will implement the guidelines when applicable.

PROCEDURE: YES

ADOPTED: 4/11/89

REVISED: 12/14/93, 10/01/97, 8/10/99, 8/8/2000

Columbia County Board of Education