
Policy Development

In accordance with O.C.G.A. 20-2-59, the Superintendent of Schools shall recommend to the Board of Education **and the Board shall adopt, as appropriate,** rules, regulations, policies and **procedures considered necessary** for the **effective** operation of all **facets** of the **school system**. Such rules, regulations, policies and **procedures** adopted shall not be in conflict with state or federal laws, rules, regulations or court orders.

Policy Adoption

The adoption of Board policy shall take place over a period of at least two regular or special meetings of the Board and shall include the following steps:

1. Announcement, distribution, and discussion of proposed policy or revision.
2. Opportunity offered to concerned groups or individuals to respond to proposal.
3. Discussion and final action by the Board.

On matters of unusual urgency, the Board may take immediate action to adopt or revise policy. When such immediate action is necessary, the Superintendent shall inform concerned groups or individuals of the reasons for this necessity.

Policies and amendments to policies shall be effective immediately upon adoption unless a specific effective date is provided in the adopted motion.

Policy Drafting

All rules, regulations, policies and procedures adopted by the Board are assembled and compiled from a variety of sources, including but not limited to the following: Georgia State laws; State Board of Education policies; State Department of Education policies; Georgia Accrediting Commission policies; Georgia High School Association **requirements**; and County Administrative policies. All policies established by the Board of Education **shall be reviewed and updated on a continuing basis**. All personnel, lay groups, and citizens may make suggestions for change **by informing the Superintendent or designee**. All suggestions should be substantiated with information pertinent to the question under consideration. Upon receipt of such suggestions, the Superintendent will consider the request and take appropriate action.

Policy Dissemination

Following adoption by the Board, copies of all new or revised policy shall be distributed to school principals and be disseminated to staff and all other parties being affected by the policies or changes.

Absence of Board Policy

In cases where the Board has provided no guidelines for school system administrative action and such action must be taken, the Superintendent shall have the power to act. In such an event, it shall be the duty of the Superintendent to inform the Board promptly of the action and of a recommendation for Board policy, and both shall be subject to review and action of the Board at its next scheduled meeting.

PROCEDURE: NO

ADOPTED: 1/1/76

REVISED: 1/8/91, 10/1/97, 8/10/99

Former Policies BDB and BDD were incorporated into Policy BD on 11/27/07.

Columbia County Board of Education