

BOARD PROCEDURE

Descriptive Code: ~~IDD(2)~~ IGB

STUDENT SUPPORT TEAM:

**Date: September 9, 2003
(Renamed 9-23-03)**

The referral, development of strategies, implementation and evaluation are to follow the guidelines as set forth in the Student Support Team Notebook.

Each school shall include the following steps in the Student Support Team process.

1. Identification of needs.
2. Assessment, if necessary.
3. Educational plan.
4. Implementation.
5. Follow-up and support.
6. Continuous monitoring and evaluation.

Documentation of Student Support Team activities shall include the following.

1. Student's name.
2. Names of team members.
3. Meeting dates.
4. Identification of student needs.
5. Any records of assessment.
6. Educational plan and implementation results.
7. Follow-up and, as appropriate, continuous evaluation.

Students to be referred to the Student Support Team include:

1. A student who is experiencing continued academic difficulty in school.
2. A student whose behavior is unacceptable.
3. A student that the school administration feels may be unable to meet the minimum promotion criteria but for other reasons should be placed in another grade.
4. A student, prior to referral for Special Services, must be referred to the Student Support Team, unless an unusual situation exists. (Attachment A – Bypass Form)

ADOPTED: 09/08/87

REVISED: 12/13/88, 08/31/93, 08/07/00

Columbia County Board of Education

