

BOARD PROCEDURE

Descriptive Code: GBRGB

TUTORING

Date: 11-12-02 (NEW)

The Code of Ethics for Educators requires an educator to seek the approval of the Board of Education whenever the educator plans to tutor a student or students assigned to the educator for payment. An exception for tutoring one's own student will be considered by the Board of Education when it can be shown that no other tutorial service is available.

To request Board of Education approval, the educator will:

- 1. Request permission in writing, detailing the event, dates, involvement of students, etc., through the school principal or supervisor.**
- 2. If the school principal or supervisor recommends approval, the request will be forwarded to the Superintendent of Schools.**
- 3. The superintendent will present the request for Board of Education consideration at the next scheduled Board Meeting and report the action taken by the Board of Education to the principal/supervisor and employee making the request.**

ADOPTED: 11-12-02

REVISED:

Columbia County Board of Education