

**BOARD PROCEDURE**

Descriptive Code: AF

**SCHOOL DAY**

Date: November 23, 2004 (NEW)

Recognizing balanced, comprehensive instruction within the elementary school day provides maximum benefits to the developing child, the following should guide the development of the student's daily schedule.

**Elementary School Instructional Times****Kindergarten**

<b>Subject</b>	<b>Minimum Minutes</b>
<b>Total Group (calendar, weather Counting, exercises, etc)</b>	<b>40 Minutes/Day</b>
<b>Morning – Worktime/Centers (Language Arts, Music Mathematics, Art, Science/Health Safety, Social Studies)</b>	<b>100 Minutes/Day</b>
<b>Afternoon – Worktime/Centers (Language Arts, Music, Mathematics, Art, Science/Health Safety, Social Studies)</b>	<b>100 Minutes/Day</b>
<b>Rest Time</b>	<b>60 Minutes/Day (Flexible as Year Progresses)</b>
<b>Structured Physical Education/Enrichment</b>	
Physical Education	120 Minutes/Week
Music	30 Minutes/Week
Art	30 Minutes/Week
Lunch/Recess/Beginning-Ending of Day	90 Minutes/Day

**Grades 1-3**

<b>Academic Core</b>	<b>290 Minutes/Day</b>	
Language Arts	160*	
Math	60*	
Science/Health	35*	
Social Studies	35*	
<b>Physical Education/Enrichment</b>		
Physical Education	120 Minutes/Week	120 Minutes/Week
Music	30 Minutes/Week	40/45 Minutes/Week
Art	30 Minutes/Week	40/45 Minutes/Week
<b>Non-Instructional - Maximum Lunch/Recess/Beginning &amp; Ending of Day/Other</b>	<b>85 Minutes/Day</b>	
<b>TOTAL</b>	<b>420 Minutes/Day</b>	

**Grades 4-5**

<b>Academic Core</b>	<b>300 Minutes/Day</b>
Language Arts	120*
Math	60*
Science/Health	60*
Social Studies	60*

**Physical Education/Enrichment**

Physical Education	120 Minutes/Week
Music	40/45 Minutes/Week
Art	40/45 Minutes/Week
Non-Instructional - Maximum Lunch/Recess/Beginning & Ending of Day/Other	75 Minutes/Day
<b>TOTAL</b>	<b>420 Minutes/Day</b>

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\*Times are only guidelines. Schools have flexibility of time per subject within the academic block. Total minimum minutes must be met in Academic and Physical Education/Enrichment blocks.

Recognizing that a school community may at times desire to deviate from the approved program guidelines, the following procedure has been established.

- A request must be made in writing to the Superintendent
- The proposal must include
  - Reason for request
  - How research supports proposal
  - How the proposal supports the school's beliefs and mission
  - Level of staff support for the proposal
  - Level of parental support for the proposal
  - How the plan will be evaluated
  - How the plan will be funded

The plan may be reviewed on an annual basis.

**ADOPTED:** 11/23/04 (New)

**REVISED:**

Columbia County Board of Education