

**BOARD POLICY  
PUBLIC GIFTS TO THE SCHOOLS/  
IMPROVEMENTS TO FACILITIES**

**Descriptive Code: KHE**

**Date: October 23, 2007**

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Gifts/school initiated improvements which may serve to enhance and extend the work of the schools may be received by the district. It will be the general policy of the district to direct those who desire to make contributions to consider equipment or services that are not likely to be acquired from public fund expenditures.

Tangible or intellectual property contributed to the schools becomes the property of the district and is subject to the same controls and regulations that govern the use of other school-owned property.

Contributions/or school initiated improvements of property or services that may involve costs for installation, maintenance or continuous financial commitment from school funds will be presented by the Superintendent for Board consideration and approval. This would include facility additions, modifications, renovations and site improvements.

1. **The school principal may approve any cash donation less than \$500 or contributions of small items which will have no initial or continuous costs to the school system, such as books.**

The Superintendent of Schools shall establish procedures to assure that gifts, donations or improvements will :

Have a purpose consistent with school and system ideology;

- a. Not add to staff work load;
- b. Not have an undesirable or hidden budgetary impact;
- c. Not conflict with any school or public law;
- d. Not imply endorsement of any business or product.

**PROCEDURE: Yes**

**ADOPTED: 1/08/85**

**REVISED: 11/24/98, 8/10/99**

**Columbia County Board of Education**